Get **ready** for when the UK leaves the EU

If you buy any items for your business from EU countries, or sell products to customers in EU countries, even if it's only once a year, you will be affected by new import and export arrangements after 31 October.

Start by following the steps below to prepare your business for Brexit. We'll let you know about the next steps you need to take in the run-up to 31 October.

Get ready

☑ Use this checklist to understand what you need to do

You will need a UK EORI number starting with GB. You will not be able to move goods into and out of the UK without one and it takes less than ten minutes to apply

Customs forms will be needed. If you want to **move items into** the UK or **move items out of** the UK you will need specialist skills and software. Work out whether you can do this yourself, or get a customs expert to do this for you

Visit gov.uk/Brexit to find Brexit guidance and **help for importing** and **help for exporting**

Get set

If you buy items from EU countries to bring into the UK:

Apply for simplified import procedures known as Transitional Simplified Procedures to get extra time to send in your customs documentation

Check the duty you'll have to pay on items you're bringing in

Apply for an online account to make paying any taxes easier

And if you sell products to the EU, you need to:

Check with the people or company that moves your products – for example, your postal service, courier or haulier – to find out if they need extra information from you in order to carry on doing this

Check that the people you are selling to are ready to bring your goods into their country, are following that country's customs processes, and are ready to send you the relevant paperwork (for example, the import declaration)

Get going

You've now made the first steps to prepare your business for Brexit

Sign up for regular Brexit updates from HMRC so we can tell you about the next steps you need to take

Further information can be found on GOV.UK **about Northern Ireland and Ireland**